



Cathedral High School
350 East 56 Street
New York, New York 10022

EMPLOYMENT APPLICATION

NAME _____ Today's Date _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

TELEPHONE NUMBER (Home) _____ (Work) _____ (Cell) _____

I. PLEASE LIST YOUR FOUR (4) MOST RECENT PROFESSIONAL EMPLOYMENT EXPERIENCES AND INDICATE IF THESE WERE FULL TIME OR PART TIME.

ORGANIZATION/SCHOOL	NAME OF IMMEDIATE SUPERVISOR	POSITION YOU HELD	DATES WORKED	REASON FOR LEAVING
1.			-	
2.			-	
3.			-	
4.				

II. PLEASE LIST PROFESSIONAL EDUCATION STARTING WITH THE MOST RECENT.

INSTITUTION	DEGREE	MAJOR(S)
1.		
2.		
3.		
4.		

III. Please list current professional course work and/or most recent professional courses/workshops attended.

Name _____

Date _____

IV. Do you have New York State teaching certification? YES _____ NO _____

If Yes, Type: _____ Subject Area(s) _____

V. Have you ever been convicted of a crime? YES _____ NO _____

If "yes," please explain on a separate sheet of paper. Please be advised that a conviction of a crime is not necessarily a bar to employment.

VI. Are there any pending allegations or charges against you? YES _____ NO _____

If yes, please explain: _____

VII. Have you ever been terminated or disciplined in your employment for reasons relating to allegations of physical abuse of or sexual misconduct with minors by you? YES _____ NO _____

If "yes," please explain: _____

VIII. Have you ever worked or applied for work in a Catholic school(s) within the geographic boundaries of the Archdiocese of New York? YES _____ NO _____

If YES, please indicate: Where: _____ When: From _____ to _____

IX. Is any individual information relative to a change of name, or use of an assumed name or nickname necessary to enable us to check on your work records? YES _____ NO _____

If "yes," please explain: _____

X. Briefly describe why you think you are qualified for the position for which you are applying:

Name _____

Date: _____

XII. Briefly describe your involvement in professional, social, or civic organizations:

XIII. Briefly describe your most successful work/professional experience:

CHECK HERE IF A RESUME IS ATTACHED: _____

If hired for this position, I will provide the school with official transcripts of all undergraduate and graduate courses and an official copies of any NYS certificates presently held by me.

I understand that in order to work in this institution to which I make application, I must be either be a United States citizen or submit proof that I have lawful status to work in the United States.

I certify that the information contained in this application is true and correct. I authorize the investigation of all matters contained in this application and agree that any misleading or false statements may result in my termination. I hereby authorize my present and past employers to furnish the school to which I make this application with information about my employment history. I understand that the references requested will be communicated on a confidential basis and that any information provided therein will not be shared with me. I further acknowledge that this application is not a contract of employment.

Date

Applicant's Signature